

MINUTES OF REGULAR MEETING OF THE
MONTICELLO TOWNSHIP CEMETERY DISTRICT
FEBRUARY 14, 2018

The Board of Trustees of the Monticello Township Cemetery District met in regular session on February 14, 2018 at 8:00 a.m. at the District's office in Monticello, Illinois. Present were John Heider, James Cavanagh, and Michael Harris. Also present were Mr. Cravens and Ms. Brown.

The Minutes of the January 10, 2018 meeting were read. Upon motion duly made, those Minutes were adopted.

Ms. Brown passed around the January bills for approval. Discussion followed. Upon motion duly made the bills were approved. Ms. Brown submitted the Financial Report, and upon motion duly made the Financial Report was approved.

Mr. Cravens then delivered the Sexton's Report. In the previous month, there were two (2) vault burials and one (1) cremation.

Work activity has included general maintenance and snow removal. Mr. Cravens, along with Ms. Brown, shared their work timelines and goals with the Trustees. Discussion followed. No action taken. Mr. Cravens also addressed the fact that he will have a seasonal employee returning this spring and Trustees agreed to increase this employee's pay to \$12.00/hour.

OLD BUSINESS: The 2018 Tentative Budget was discussed. Mr. Cavanaugh motioned to adopt the proposed 2018 Budget as presented. Mr. Harris seconded the motion. Roll call vote. All voted "aye". Motion carried.

NEW BUSINESS: Ms. Brown distributed, and Trustees signed, the Statement of Economic Interest forms for the Trustees to sign.

The next meeting will be held on March 14, 2018.

Mr. Harris motioned to adjourn the meeting. Mr. Cavanaugh seconded the motion. All voted "aye". Motion carried.

Meeting adjourned at 9:05 a.m.

Secretary